



Annual Report for the year ended 31 December 2021

Legal and Administrative Information

Parochial name: The Parish of Ockham with Hatchford & Downside
Deanery: Leatherhead
Diocese: Guildford
Addresses: All Saints' Church, Ockham Road North, Ockham, GU23 6NQ
St Michael's Chapel, Downside Common Road, Downside, KT11 3NP
Hatchford Churchyard, Ockham Lane, Hatchford, KT11 1LS
Correspondence: The Rectory, Ockham Lane, Ockham GU23 6NP
Website: www.ockhamchurch.org.uk
Facebook: www.facebook.com/Ockham-Church
YouTube: www.youtube.com/channel/UCLzU1vSHcGdQ68X5MEabg9Q/

The Parochial Church Council is a charity, excepted from registration with the Charity Commission, with three related trusts.

The PCC's Gift Aid registration number is X96002.

Members of the PCC who have served in the period of approximately fifteen months since the beginning of the financial year (1 January 2019) until the approval of the accounts by the PCC in March 2020 are:

Ex-Officio members:

Revd Hugh Grear (Rector from October 2015) (Chairman) Resigned 31 July 2021)
Revd Elisabeth Burke (OLM from 2005)
Clare Bevan (LLM/Reader from June 2018)
Sally Pound (Churchwarden from APCM 2012) (also PCC Secretary)
Richard Peters (Churchwarden from APCM 2020) (Acting Chairman from August 2021)
David Boothby (Treasurer from 2018)

Elected members:

Judith Allen (from APCM 2019)
Fiona Cheese (from APCM 2019)
Jennie Hamel-Cooke (From APCM 2021)
Madeleine Hewish (from APCM 2020)
Angus Jordan (from APCM 2019)
Toni Thompson (from APCM 2020)

Co-opted members:

David Pappin, Downside representative (co-opted from APCM 2015)
John Young, Deputy Churchwarden (co-opted from APCM 2020)

Bankers: Barclays Bank, 5 Church Street, Leatherhead, Surrey KT22 8DE
NatWest Bank, 1 High Street, Weybridge Surrey KT13 8UA

Insurers: Ecclesiastical Insurance, Brunswick Road, Gloucester, GL1 1JZ

Architect: Robert Shaw, BA, Dipl Arch, 32 Foster Road, Chiswick,
London W4 4NY

Independent Examiner: John Burge, Broughton, Norrels Drive, East Horsley KT24 5DR

Legal Adviser: Vacant

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The PCC of Ockham with Hatchford & Downside has the responsibility of co-operating with the group ministry clergy, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' Church, Ockham, Hatchford Churchyard and St Michael's Chapel, Downside.

Achievements and Performance

Numbers on our electoral roll stand at 118 (2010: 127), more than half of whom are not resident within the parish. The continuing Covid-19 pandemic and the arrival of the Omicron variant have affected attendance as some still wish to shield. We continue to broadcast our services on Zoom, which attracts a congregation of 5-10 each Sunday.

PCC CHAIRMAN'S REPORT – Richard Peters

We have no Rector's report this year as we are in vacancy and Sally has already written a churchwarden's report, but as the acting chairman of the PCC I thought I should update you on the situation regarding filling our vacancy and other matters concerning our parish and the Diocese

The Church of England never hurries to fill a vacancy, they like the parish to have a time of reflection to think about where it is and where it wants to go. We were told at the outset that our vacancy is likely to be long because there are a lot of vacancies at present, so we are in a queue and that they want to rent out the Rectory during this time. However, currently there is no sign of a tenant in the Rectory, so it is irritating that we are having to put up with the inconvenience of not having a parish office.

Another factor which may have a bearing on the situation is the financial effect of the pandemic on the Church of England, as while services were suspended, weekly collections stopped and in particular parishes which rely on hiring their hall out have seen a significant drop in income (One parish in our deanery saw their income drop by £3,000 a month while their hall was closed). A number of parishes have not been able to pay their full parish quota, so the income of the Diocese is down while they still have to pay clergy and other

salaries. The Diocese has cut its central staff, but they are largely focused on parish support, so that impacts parishes too. Money is short all round.

While in a vacancy we are still required to pay our parish share, so it benefits the Diocese to run a vacancy, although we hope that isn't in their minds. We have been given a 'discount' of £1,000 a month which goes a little way to help relieve the situation.

We also need to be aware that there is a shortage of priests and in particular, we are told that it is difficult to find part-time and house-for-duty priests, which we have depended on for the 35 or so years that I have been a member of the congregation at Ockham. So an increasing number of parishes, particularly small ones, are having to share priests with one or more neighbouring parishes.

However, we should not be downhearted. Our parish is in better financial health than many others and while we would like to have more people in our congregation, we have come through the pandemic in better shape than most others. It is disappointing that we do not get more support from the parents of children at St Matthew's School, especially after all the time that Hugh put into working with the children, but maybe that will change.

Lastly we are lucky to have such a dedicated team running the parish. Elisabeth, our Ordained Local Minister, Clare our Lay Minister and David, both as Treasurer and Occasional Preacher, backed up by Sally and me as churchwardens. However, apart from the fact that we are all unpaid, four of the five of us are over 70 and some of us have done our voluntary roles for over 10 years and clearly we can't go on for ever! Some of us are doing multiple roles which can become a burden, so we do need more people come forward to help with a number of tasks. We are grateful that Maddy Hewish has volunteered to take over the readers' list from me and we hope that we may have a volunteer to take over the role of electoral roll officer from Doreen Jones, who is standing down and who we would like to thank for her years of service. We would also like someone to come forward to be DBS validator and someone to be safeguarding officer. And if you have the time and would like to help just speak to Elisabeth Burke or one of the churchwardens, there are often small jobs that need doing!

CHURCHWARDENS REPORT 2021: Sally Pound

2021 has been a challenging year. It started with a lockdown, which was imposed just before Christmas, making it impossible for families to celebrate together. Zoom services only were resumed until we could safely get back in church and the pastoral team continued to stay connected with those from the congregation who we felt might be lonely. This was much appreciated. We followed the advice of the Church of England and only resumed services later in the New Year with great caution when permitted. Social distancing and the wearing of masks in church were observed, but we a service in All Saints' car park on a bright and sunny Easter Sunday, as we felt people would feel more comfortable in the open air. This made for a very special atmosphere with families coming, some with their dogs. As the year went on, the rules eased and we had half of the Church for those who want to socially distance, and the other for those that feel that they were happy to sit closer to others, which continues.

The other major issue during the year was Hugh our Rector's decision to take early retirement. He left us at the end of July but had spent a lot of time and energy setting up a strong ministry team to run the parish until we recruit a new Rector. The team, which consists of Elizabeth, Clare and David, as well as the two churchwardens, meet on Zoom every Monday morning to plan future services and other issues to do with the day-to-day running of the parish.

Hugh rewrote all the liturgy for our services, making sure that they are suitable for use both within church and on Zoom, and can be updated or adapt to meet future needs. We have the full support of Renos and Phil of the Group Ministry, who are very happy to help, if necessary, with taking services. We meet up with their congregations for a service together on a fifth Sunday in the month, which is about once a quarter.

Once Hugh and his family had left the Rectory our Archdeacon asked us to vacate the parish office which we had in the Rectory for at least the last 30 years so that the Diocese can rent it out to generate funds. While this gave us an opportunity to sort through old papers and much else left behind, this has mean that we have temporarily had to move the copier and several other items into the vestry at All Saints', which is not ideal.

The ministry team operates with the support of so many others in the congregation to whom we offer our grateful thanks. You are all invaluable to the smooth running of the parish.

The Technical Team, led by David and Clare, provide the Zoom connection for those who cannot or do not wish to attend services on Sundays, and this has included providing coverage of out outdoor services in the car park and the war memorial on Remembrance Sunday. The team has overcome some of the problems encountered but we are now looking at ways to make this service more reliable.

Sheila Mellstrom continues organising our music and the choir. Practices on Zoom, when you have to sing to yourself, are not always very helpful, so in the run up to Christmas, the choir practiced in Church, socially distanced to sing without masks. They helped to produce one of the best Carol Services ever.

Coffee Ladies, Jan Winser and Doreen Jones, reappeared later in the year when we felt it was safe to have refreshments, but we still encourage everyone to spread out around the Church, rather than crowd around the coffee table.

Pebbles, led by Alison and Fiona, started again in the cabin, and play a very large part in our family services, which the children really appreciate.

Bell Ringing -John Young has been able to get back to ringing the bells, which was something we had all very much missed. Towards the end of the year, he has managed to recruit some new members too.

David Boothby and the Charities Committee organised a successful open gardens event around the parish during the summer to raise funds, which proved very successful.

The Friends of All Saints' met twice during the year and have given funds to pay redecoration in the ringing chamber, and cushions matching those in the Church itself on the seating around the walls. The bell ringers tend to get forgotten as they are tucked away

up in the tower, out of sight. It is not everyone that can manage the thirty-four spiral steps, but John is always very happy to show the tower to anyone who can.

St Michael's Chapel, Downside: David Pappin keeps the Chapel running like clockwork, together with the ladies who keep it clean and the garden tidy. The enthusiasm of everyone will help us all through the vacancy as we look forward to welcoming a new incumbent. Clare has kept the gardeners informed as to when the churchyard needs mowing and even the grass in the car park looks very neat. These areas look beautifully tidy, and the churchyard is now a space of peace and quiet, complete with a bench to sit on and reflect.

Church Fabric: All Saints' is in a very good state and we have had no major problems with which to deal. Servicing of all items, such as the organ, boiler and fire extinguishers etc., has taken place. During the last year we have had a Quinquennial inspection, as we are required to every five years. This was conducted by our church architect, and he found no major problems. The smaller items have either been dealt with or are in hand.

Eco-church: We are looking at what we need to do to become an eco-church, but it is difficult for an ancient Grade 1 building to become completely eco-friendly. We are seeing how we can try and stop the draughts through the windows, and so keep it warmer and more comfortable for the congregation.

LEATHERHEAD DEANERY SYNOD REPORT – Clare Bevan

I took over as the parish lay member for the Deanery Synod in early 2021 and have attended two meetings on Zoom and one 'in person'.

In February, in response to a request to address matters of importance in our deanery, I proposed a group for those interested in planning how we might integrate a new community into a parish, focussing on Fresh Expressions and pioneer ministering and how we should involve the Diocese with developers. This was accepted and disseminated by the Deanery, but since Taylor Wimpey have encountered various setbacks in applying for planning permission, the matter has not been as active as had originally been anticipated.

In March we had a talk by Bishop Jo on 'Living in Love and Faith'(LLF). She spoke about why this project came about - the need for an examination of Christian teaching and learning about identity, sexuality, relationships and marriage. She acknowledged that there are people who worry about the subject matter because it is controversial and deeply personal. Following Bishop Jo's talk, the learning course for LLF was offered to small (5-6 people) groups of synod members, arranged so that each group was made up of people from different parishes. We subsequently completed each of the four modules in our group on Zoom and the final one in person. The aim was that following this, each of us would be competent to lead a study group in our own parish.

At the October meeting the Revd Renos Pittarides, Rector of East Horsley was commissioned as the new Area Dean and the Rev Charleen Hollington, from St Andrew's, Cobham to the new post of Assistant Area Dean. Thanks were given to the Revd Alan Jenkins for all he has done and achieved as Area Dean in the previous six years. Charleen proposed a motion

asking for age-verification for porn sites, with the request that the Leatherhead Deanery request Diocesan Synod to add the item to the agenda for the General Synod.

PEBBLES AND YOUNG PEOPLE'S WORK – Elisabeth Burke & Alison Boothby

It has been a great joy to finally get back to worshipping in church and, after much consideration, start Family Services again – now the first Sunday of each month. We were also pleased to welcome Cranmore Junior School Choir in November. With Hugh's departure David and Clare have often led these along with Alison and Fiona. They encourage the children and young leaders to dramatize the story as they 'Open the Book' using the Lion Storytellers Bible.

Four families requested baptism for their children – one took place at St Michael's Chapel, Downside, one was a private and moving service as his grandparents were shielding due to Covid and cancer and two during Family Service at All Saints'.

A highlight was holding a Posada during Advent. David did an amazing job buying 2 beautiful wooden figures – a pregnant Mary and dutiful Joseph and providing a timetable and parish map so that we could follow the Holy Family as they journeyed through the parish to Bethlehem. Each person provided hospitality on the way welcoming the next person with coffee, lunch, tea or wine.

Understandably numbers were lower than usual over Christmas, but we were able to hold both the Chapel Crib Service on Christmas Eve and All Saints' Family Service on Christmas morning outside. We were grateful for the large Christmas trees generously donated once more.

We are looking forward to giving out posies on Mothering Sunday and making Easter Gardens on Palm Sunday as well as holding the popular Easter egg hunt on Easter Sunday.

We feel very blessed by everyone's time and commitment and pray for God's guidance during the vacancy. Thank you.

Pebbles continues to provide a welcome place for our youngest worshippers with a mixture of outdoor activities, arts and crafts and dramatised story-telling.

2021 was a bit of an up and down year with Covid restrictions but we have just about got back to normal, albeit with only two Pebbles Sundays per month, on the second and third Sundays. This is largely because we have only two leaders at the moment. Having enjoyed such strong support for online Pebbles throughout last year, we do now have 3 or 4 new enthusiastic helpers who also chauffeur our most loyal Pebbles participants!

Our (four) young leaders have continued to be extremely active, and can be reliably called up on to support our Family service activities as well as certain Pebbles sessions.

Before Christmas, we also resurrected the very popular craft workshop, held in the school, which was well attended, great fun and produced some fabulous things for the children to take home.

As always, we welcome new children from the age of 3 years old.

MUSIC – Sheila Mellstrom

As we have moved back into church once again, the choir have faithfully supported our services and there are usually between 8 or 10 people to sing the hymns and, on the two Sundays a month when we have communion, to sing an anthem during the giving out of the bread and wine. We also have some younger voices to help us out which is very encouraging.

We have resumed singing the responses in the communion services

Martin McElwee makes a valuable contribution by playing the organ beautifully two Sundays a month, and Madeleine, his wife, also sings in the choir at those services

The Family Service is about innovation, and encourages more modern hymns and a joyous atmosphere, so hopefully we can continue to grow at All Saints' and encourage more people into our congregation

THE TOWER - John Young

Bells and Ringing – I am pleased to report that after the work last year in the belfry, we turned our attention to the ringing room. Repairs to the ceiling around two of the bosses, painting all round, new cushions and new curtains to match. Materials cost £146.66 and cushions £449 with grateful thanks to the Friends of All Saints'! The team doing all the work comprised Angus, Tricia, Rupert and myself.

From June, with some restrictions now lifted we rang for five weddings. We also rang for thanksgiving services for Sue Burge (500 changes) in September, Ann Watson (¼ peal) in October and more recently Mollie Lodge (¼ peal) in February. A band of very experienced ringers rang a full peal in January under the banner of the Kent County Association of 41 spliced surprise Minor. They dedicated this ringing to Constance Burns Gibson, 94, whose daughter Laura in Canada gave the tower some money because her mother was married at All Saints' and also to Ann and Mollie as both were known to one of the ringers.

We have been fortunate to attract three locals, Sonja, Helen, and Daphne at a parish coffee morning in the early autumn, to learn to ring along with pre-covid ringers Imogen and Judith. All are progressing well and enjoying themselves in this art and science. Now that we have more local ringers, we are able to ring more frequently for services, and hope to at least ring regularly for the communion services on 2nd and 4th Sundays.



These two photos received recently from Gerald Lodge, Doug and Mollie's son. Alas most of these people are no longer with us!

Church Clock – Since the last major overhaul, which the Friends paid for in the year 2000, or thereabouts, the clock pendulum has occasionally had an excessive swing, which collided

with the sides of the aperture through into the ringing room and this gave rise to erratic timing. I requested that when the clock had its regular service by Smiths of Derby last autumn, that they bring a lighter go train weight, which they fitted, and this has I believe resolved the problem. I am continuing to monitor and make adjustments to the clock to maintain good time-keeping.

SAFEGUARDING – Richard Peters (Acting safeguarding officer and DBS validator)

When our previous safeguarding officer resigned, in the absence of a volunteer, the responsibility devolved to the Rector and with Hugh's retirement in July the responsibility devolved to me as churchwarden.

There have been no reported safeguarding concerns this year. The Parish continues to adopt and renew the Church of England's 'Promoting a Safer Church' Policy Statement, national policies and practice guidance approved by the House of Bishops. This is a declaration to maintain and recognise the fact that safeguarding and its values underpins all the work within the church.

I am pleased to say that the church officers and PCC members who are required to do safeguarding training have made great efforts this year to complete the training required for their posts and as a result we are better trained than ever. I am however concerned that there is a tendency for training for safeguarding and other bureaucratic necessities to become increasingly onerous to the point here it may put people off volunteering for essential tasks.

In addition to safeguarding notices on the noticeboard, we now have notices up on the loo doors at both All Saints' and St Michael's Chapel giving the safeguarding officer's contact details.

Conclusion - The implementation of the government guidelines regarding COVID-19, both online and offline, has been the main safeguarding focus for this year. There have been no reported safeguarding concerns. The Diocese is clear on the need for safeguarding to be seen as a whole church responsibility and are acutely aware of the escalation of risk for men, women and children during lockdown. Again, huge thanks go to the Pebbles leaders, Sheila Mellstrom as the adults' champion and all of you who contribute to the safeguarding process.

CHARITIES COMMITTEE – David Boothby

The Charities Team comprises Elisabeth Burke, David Boothby, Fiona Cheese, Judith Allen, Jan Hickson and Clare Bevan. The charities supported are Rainbow Trust (based in Leatherhead and supporting families who have a child with a life-threatening illness) and Christian Solidarity Worldwide – now known as CSW. CSW operates globally in support of freedom of religious expression and is based reasonably locally, from Morden. We also used the Charities Fund to receive and pass on donations made individually for one of our charities – and for the World Day of Prayer service at which a number of people assisted and took part from within the group ministry.

Covid restrictions encouraged us to repeat the main activity for the year based on 2020's successes and we arranged a second series of excellent 'Open Garden' events at various parishioners' gardens – Fiona Cheese, Clare Bevan, David Boothby, Sheila Mellstrom and Jill Berliand. Again, none of the gardeners charged us for the cost of providing their refreshments or efforts and an amazing £3,000 was raised for our two charities – matching 2020's figure with generous donations from one or two people in particular to thank. We also again raised £100 from the sale of greetings cards designed and supplied by Collette Clegg – which was gifted to The Eikon Charity which provides help for children in Surrey to access specialist help for mental health issues without delay. I would like to dedicate 2021's efforts to Jill Berliand who joined the team and led a successful open garden for us, before sadly dying a short time ago. Her generosity of spirit will be missed.

The team has recently started thinking about what events for 2022. Some of us in the congregation are thinking of laying up our dining tables in the hope we can tempt you for a lunch or night out to enjoy great company and excellent food and wine in return for donations to charity. The Bevans have also offered to host a garden tea party on the weekend of the Platinum Jubilee celebrations and we would love everyone to come and offer charitable donations at the same time. Further updates will be provided regularly covering progress.

THE FRIENDS OF ALL SAINTS' – Gillian Lachelin

The Trustees are very grateful to all those who are continuing to support the Friends with generous donations. Unfortunately the planned performance of HMS Pinafore by Opera Anywhere had to be postponed twice because of the pandemic. It has been rescheduled for 22 October 2022.

FINANCIAL REPORT AND ACCOUNTS – David Boothby, Hon Treasurer

Overall Picture - The overall financial picture this year is still reasonably healthy for our church at a time when many other churches have suffered from the combined Covid pandemic and economic financial pressures affecting our congregations and monetary giving. While the headline figure of our excess of receipts over expenditure is lower than last year by approximately £6k, we delayed making a claim for outstanding Gift Aid during the year due to exceptional reasons yet more-or-less the exact amount of the difference has been credited to our bank account in February 2022, making this year's figures comparable to last year's. Otherwise, our receipts this year held up very well, given the second year of exposure to Covid and expenditure, overall, was at similar levels to 2020.

Investment Return - As previously mentioned, we are grateful for the size of the returns on our investment funds which by themselves easily make the difference between us being in the red and staying in the black – our investment income has held up again, this year (both on the funds we 'own' ourselves due to historic prudence, and from those funds set up in our name and held on our behalf by Guildford Diocese). Still more encouragingly, as at year end, the value of our in-house ('unrestricted' funds) saw a further year of investment returns of more than 17% (same as last year; 2019 8%) – although we must remember these are somewhat turbulent times for the stock market and despite the cautious approach

taken by CCLA (Churches, Charities and Local Authorities Investment Management Limited) we must remain cautious, in case of change.

Energy Usage - Many of you will have been concerned by recent headlines concerning the increases in energy prices occurring in the immediate future. The picture for our parish is relatively sound in this regard: I accepted a 3-year fixed price offer for the electricity supplied to St Michael's Chapel, Downside, earlier in 2022 which will take us to 2025. This is at a discount to our previous fixed price rate, so successfully protects us at an advantageous price for a number of years. Previous rate fixing means we are already on relatively low fixed rates for both the electricity and gas supplied to All Saints until July and November 2023, respectively.

Additionally, you may recall I noted in last year's report that we had been overcharged to the tune of £500 by British Gas failing to act on a fault with our automated meter readings for the electricity at All Saints church. The way this has been corrected and reflected in this year's accounts is by a large credit showing, from British Gas reversing out all previous charges, in our 'Any other receipts' income line and smaller additional charge appearing in our 'Church utility bills' line under expenses. The net impact is in our favour although recently our heating costs have naturally increased due to the cold winter months.

Helping those in need - At these difficult times for many, we retain our commitment to the support offered in the community by the 'Boom' Credit Union – supporting underserved borrowers in Surrey and Sussex. We retain the £5,000 from our funds held with them which is guaranteed by the Financial Services Compensation Scheme (FSCS) although, as with our current accounts which (remain at a healthy balance) do not attract a regular interest payment.

Format of accounts - One aspect to the presentation of our accounts to the diocese is that we are required to separate items in to unrestricted and restricted income and expenditure. *Unrestricted* means able to be spent on any purpose deemed fit and *restricted* is money which can only be used for a specific purpose from the outset. This year, our fundraising activities on behalf of our supported charities – Christian Solidarity Worldwide and the Rainbow Trust (both locally based) and dividend income from the historic Sanders fund (held by Guildford Diocese in trust for us) appear as restricted items with the majority of all other fundraising and costs appearing as unrestricted items. Payments towards the upkeep of the graveyard at All Saints church were split this year between our unrestricted funds and the restricted **Graves Fund**.

The interest and investment returns received during the year is allocated across all *our* funds in proportion to their year-commencing balances.

Accounting items of note:

- Our **parish quota** increased last year in line with the phased increases due to the recent change in calculation (where we are charged to cover property and direct clergy salary costs as well as central costs). Although Hugh retired in the summer as we receive no credit for that until well into the vacancy. Given the loss in 2021 of the parish office based in the rectory, and with some recognition for the reduced

direct salary and housing usage after the Grear family departure, we are grateful for the decision of the diocese to respond to our concerns with an offer to bring forward a partial reduction of our parish quota with effect from February 2022. A reduction slightly over £11k (compared to the £50k full parish quota burden) will be reflected in 2022's accounts, which, while significantly smaller than the property and salary elements we are still obliged to pay, even while the diocese plans to rent out the rectory as well, was something to be grateful for.

- We continued to invest in some new equipment during the year – a little in relation to our continuing Zooming of services and also in a new outdoor PA and speaker system (accounted for within the **Sanders Fund**).
- We volunteered to collect and forward special collections in relation to one joint ministry service with the churches at Horsley (to our two charities) and in relation to the World Day of Prayer service that we took part in – these amounts appear in the *restricted* 'Collections at services' income line.
- We replaced the old shed that was near collapse in the churchyard at All Saints with a new shed which houses items that we needed to remove from the rectory due to its change of use, as well as items such as the wooden folding chairs that used to be stored in the King Chapel, North Aisle and tower (**Sanders Fund**).
- As reported elsewhere, our **Charities Fund** raised very healthy funds in line with the previous year's efforts and gifted similar amounts this year – in line with the strategy to only maintain a small positive balance therein, and not a significant *holding* balance.

Looking forward - Our Reserves Policy has been to maintain the **Fabric Reserve Fund** at over £100,000. This was achieved in 2017 and has been maintained since then, including for 2021, such that this balance now approaches £119,000 (2020: £114,000). While this is not a truly massive sum if anything serious should happen, it is, we pray, a good start. We remain extremely grateful to The Friends for their fundraising under their own name, and ongoing support of the church fabric.

And finally, I would like to thank Juliette Somerfield (Gift Aid Coordinator), Karen Bradshaw (cash collections and banking) and Bill Heath (lease management for the fields contributing to the Downside Charities Fund). This has been another trying year, yet all give freely of their time and it would be impossible to manage the finances of our wonderful church, chapel and graveyards without them. As ever, last but not least, I would also like to further extend my, and our, thanks to the ever positive and kind John Burge for remaining as independent examiner of the accounts, and for his helpful advice and comments when reviewing this and last year's accounts. He is a source of reassuring and great advice and extremely diligent in his work on our behalf.

Command those who are rich in this present world not to be arrogant nor to put their hope in wealth, which is so uncertain, but to put their hope in God, who richly provides us with everything for our enjoyment. Command them to do good, to be rich in good deeds, and to be generous and willing to share. 1 Timothy 6: 17-18

Lazy hands make for poverty, but diligent hands bring wealth. Proverbs 10: 4

2021 Financial Statements - Parish of Ockham with Hatchford and Downside

	2020		2021	
Receipts				
Voluntary receipts	Unrestricted	Restricted	Unrestricted	Restricted
1 - Tax efficient planned giving	£35,968	£0	£35,685	£0
2 - Other planned giving	£0	£0	£0	£0
3 - Collections at services	£9,638	£0	£8,369	£1,200
4 - All other giving and voluntary receipts, including Special Appeals (recurring and one-off)	£1,440	£4,669	£1,485	£3,394
6 - Gift Aid recovered	£12,262	£0	£5,676	£0
7 - Legacies received (capital value)	£0	£0	£0	£0
8 - Grants (recurring and one-off)	£0	£0	£0	£0
TOTAL	£59,309	£4,669	£51,216	£4,594
Activities for Generating Funds	Unrestricted	Restricted	Unrestricted	Restricted
9 - Gross receipts from fundraising activities	£0	£0	£108	£0
Investment income	Unrestricted	Restricted	Unrestricted	Restricted
10 - Dividends, interest, receipts from property etc.	£8,946	£5,282	£9,440	£5,424
Church Activities	Unrestricted	Restricted	Unrestricted	Restricted
11 - Statutory fees retained by the PCC (weddings, funerals etc)	£3,087	£0	£3,917	£0
12 - Gross receipts from trading (e.g. hall lettings, magazine, bookstall). Not fundraising.	£369	£0	£4,238	£600
Other receipts	Unrestricted	Restricted	Unrestricted	Restricted
13 - Any other receipts not already listed	£28	£0	£3,890	£0
Monies received to be paid over to GDBF / others	£257	£0	£70	£0
TOTAL RECEIPTS				
Unrestricted	£71,739		£72,808.38	
Restricted	£9,952		£10,617.43	
Total	£81,691		£83,426	
Payments				
Costs of generating funds	Unrestricted	Restricted	Unrestricted	Restricted
17 - Fund-raising activities (costs and payments)	£0	£0	£0	£0

Church Activities	Unrestricted	Restricted	Unrestricted	Restricted
18 - Mission giving and donations	£60	£5,079	£130	£4,500
19 - Diocesan parish share contribution	£45,542	£0	£48,041	£0
20 - Salaries, wages and honoraria	£1,406	£0	£1,930	£0
21 - Clergy and staff expenses	£2,343	£840	£1,436	£638
Church expenses	Unrestricted	Restricted	Unrestricted	Restricted
22 - Church expenses: Mission and evangelism costs	£65	£0	£0	£0
23 - Church running expenses (<i>including Governance</i>)	£7,912	£575	£9,482	£1,680
24 - Church utility bills	£2,746	£0	£4,357	£0
25 - Cost of trading	£0	£0	£0	£0
Major capital expenditure	Unrestricted	Restricted	Unrestricted	Restricted
27 - Major repairs to the church building	£0	£0	£0	£0
28 - Major repairs to church hall or other PCC property, including redecoration	£0	£658	£0	£640
29 - New building work to the church, church hall, clergy housing, or other PCC property	£873	£0	£0	£2,943
SUB-TOTAL of all expenditure payments items above:	£60,947	£7,152	£65,376	£10,400.20
Refunds awaiting			£136	
	Unrestricted	Restricted	Unrestricted	Restricted
99 - Other payments not already listed	£0	£0	£0	£0
TOTAL PAYMENTS				
Unrestricted	£60,947		£65,376	
Restricted	£7,152		£10,400	
TOTAL	£68,099		£75,776	
EXCESS OF RECEIPTS OVER PAYMENTS	£13,592		£7,650	

Cash and Investment Balances

	Unrestricted	Restricted	Unrestricted	Restricted
31 - Cash and deposit balance as at 31st December	£69,914	£0	£67,679	£0
32 - Investments as at 31st December	£336,520	£0	£395,434	£0

TOTAL CASH AND INVESTMENT BALANCES

Unrestricted	£406,435		£463,113	
Restricted	£0		£0	
Total	£406,435		£463,113	

Planned Givers And Legacies

14 - Number of tax efficient planned givers	67		64	
15 - Number of other planned givers	0		0	
16 - Number of new legacies received	0		0	
Weekly average total planned giving per total planned giver	10		11	

Accounting Basis

30 - On which basis were the accounts prepared?	[X] Receipts and Payments		[X] Receipts and Payments	
	[] Accruals		[] Accruals	

	Fabric Reserve Fund (a 'designated' Unrestricted fund)	Charities Fund (a 'Restricted' fund)	Sanders Fund (a 'Restricted' endowment fund)	Graves Fund (a 'Restricted' endowment fund)	Downside Charities Fund (a 'Restricted' endowment fund)	General Fund	Total (as per financial submission to GDBF)
Opening Balance @31/12/2020	£113,650	£542	£41,535	£4,370	£8,065	£58,718	£226,879
Receipts:							
Open Gardens' fundraising		£3,028					
Charity donations during services		£1,200					
Charity donations outside services		£250					
[Final] donations to gate post	£116						
Field rent					£600		
Interest & Dividends	£6,224	£30	£4,758	£194	£442	£3,216	
All other receipts						£63,369	
Total receipts	£6,340	£4,508	£4,758	£194	£1,042	£66,584	£83,426
Less Payments:							
Graves maintenance/mowing				£975			
Leavers' bibles - St. Matthew's Sch.					£100		
World 'Day of Prayer' collection		£300					
Christian Solidarity Worldwide		£2,250					
Rainbow Trust donations		£1,750					
The Eikon Charity		£100					
Clergy & Staff Expenses			£638				
New storage shed in graveyard			£2,943				
New outdoor PA system			£705				
[Final] Mellstrom post/fencing costs	£640						
All other payments						£65,376	
Total payments	£640	£4,400	£4,285	£975	£100	£65,376	£75,776
Closing Balance @31/12/2021	£119,349	£649	£42,008	£3,589	£9,007	£59,927	£234,529

PCC Deposits & Investments Held		31/12/2021	
<u>Barclays Bank account</u>			
	31/12/2020		£10,015
	31/12/2021		£8,595
<u>NatWest account</u>			
	31/12/2020		£5,794
	31/12/2021		£0
<u>Co-op Account</u>			
	31/12/2020		£0
	31/12/2021		£4,630
<u>Boom Credit Union deposit account</u>			
	31/12/2020		£5,000
	31/12/2021		£5,000
Total cash at bank			£18,225
Plus - o/s monies due from others(to GDBF) @year end			£66
			£18,291
<u>CBF CoE Deposit Fund</u>			
	31/12/2020		£49,362
	31/12/2021		£49,388
Difference between year ends = interest retained within funds:			£26
<u>CBF CoE Investment Fund - Income Shares</u>			
	31/12/2020	Units: 16,458	Cost: £156,965
Units purchased during year from dividends, and cost:		450	£9,885
	31/12/2021	16,909	£166,850
Total Net Assets:			£234,529
Represented by:			
	General Fund:		£59,927
	Fabric Reserves Fund:		£119,349
	Sanders Fund:		£42,008
	Graves Fund:		£3,589
	Downside Charities Fund:		£9,007
	Charities Fund:		£649
<small>(incorporating previous Sundries Fund)</small>			
Total Funds - Parish of Ockham with Hatchford & Downside:			£234,529

Market Value of PCC Deposits & Investments Held

Total cash at bank			£18,291
CBF CoE Deposit Fund			£49,388
	Total cash and deposits:		£67,679
CBF CoE Investment Fund - Income Shares		Units:	Market Value:
	31/12/2020	16,458	£336,520
	31/12/2021	16,909	£395,434
	Total:		£463,113

Restricted Endowment Funds Held on Behalf of the Parish:

		Units:	Market Value:
SANDERS FUND (Held in trust by GDBF)			
<u>CBF CoE Investment Fund - Income Shares</u>			
	31/12/2020	3,762	£76,920
	31/12/2021	3,762	£87,981
<u>CBF CoE Fixed Interest Securities Fund - Income Shares</u>			
	31/12/2020	7,528	£12,734
	31/12/2021	7,528	£11,893
<u>M&G Charifund</u>			
	31/12/2020	2,956	£40,573
	31/12/2021	2,956	£46,001
	Total:		£145,876

* Note: income paid directly in to fund

GRAVES FUND (Held in trust by GDBF)

		Units:	Market Value:
<u>CBF CoE Investment Fund - Income Shares</u>			
	31/12/2020	327	£6,423
	31/12/2021	327	£7,647

* Note: income paid directly in to fund

Downside Charities Fund (Held in trust)

held at cost value: **Cost: £400.00**

* Note: field rent paid directly in to fund

TOTAL **£463,113**

Accounting Policies

1. The financial statements are intended to follow the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.
2. The balance of the **Fabric Reserve Fund** (for major works to the church building and other PCC property) is invested mostly in the CBF Church of England Investment Fund managed by CCLA Investment Management Ltd. Some of our reserves are held (for more urgent needs, should they arise) in a CCLA's CBF Church of England Deposit Fund. The fund is a *designated* fund in terms of the aims for its use yet is also an *unrestricted* fund because the monies in it are not prescribed for specific items of expenditure beforehand.

[CCLA Investment Management Ltd stands for 'Churches, Charities and Local Authorities Investment Management Limited.'].]

[CBF stands for the Church of England's Central Board of Finance which is trustee of the funds managed by CCLA].

3. The **Charities Fund** holds money for paying out funds raised to the charities the PCC has decided to support and is therefore a *restricted* fund by its nature. It also takes a small share of any interest or dividends awarded in relation to our fund holdings, proportionate to its balance.
4. There are three endowment funds, which are also termed *restricted* funds, by their nature. The investment values of these funds are not shown in the accounts submitted to the diocese under GBDF rules as only the income from them is taken into account:
 - a. The **Sanders Fund** arises from a donation by the late Gerald Sanders; in its present form the Sanders Fund is a charity created by a Declaration of Trust dated 4 January 1967. The assets of the Fund at that time comprised £2,800 of stock in James Walker Goldsmith & Silversmith Limited, and 181 units in the CBF Investment Fund.

From the time of the Declaration of Trust, the object of the charity is "such religious and other charitable purposes of the Church of England in the ecclesiastical parish of Ockham with Hatchford as the trustees for the time being of the said charity shall in their absolute discretion determine".

The assets of the charity are vested in the Guildford Diocesan Board of Finance (GDBF) as a custodian trustee (as required by law) with the PCC as the managing trustee. The trustees have the power to apply the income and the capital of the fund, but charity law requires that the income is treated separately from the capital. The former is therefore held in a restricted fund (the 'Sanders Fund').

- b. The **Graves Fund** (comprising the Ady Grave Trust and the Pulling Grave Trust). The capital of both these trusts is a permanent endowment, held in the name of GBDF, the income from which is payable to the PCC so long as the graves are maintained.

The income may be used for the maintenance of the church and churchyard, so must be held in a restricted fund (the 'Graves Fund').

- c. The Downside Ecclesiastical Charities Nos 1&2 is the name under which a charity created by a Charity Commission scheme dated 11 Jun 1964 has been known. It related to two charities for ecclesiastical purposes created by the conveyances of two fields adjoining the school at Downside to GDBF in the trust of the PCC, dated 6 April 1949 and 6 March 1950.

The PCC of 'Ockham with Hatchford' is managing trustee of the charity (having formerly been the PCC of Hatchford); GDBF is custodian trustee. The assets of the charity, being land, are a permanent endowment. The (rental) income from the land is accounted for separately as the '**Downside Charities Fund**' together with its share of any interest or dividends awarded in relation to our fund holdings, proportionate to its balance.

Report and accounts approved by the PCC on 14 March 2022

David Boothby
Hon. Treasurer

Richard Peters
PCC Chairman

Sally Pound
Churchwarden

Independent Examiners Report – 2021

I report on the accounts for the year ended 31st December 2021.

Respective responsibilities of the trustees and independent examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2001 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- Follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the management committee concerning any such matters. The procedures undertaken to not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Burge

Date: 27th FEBRUARY 2022

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