



## Annual Report for the year ended 31 December 2023

### Legal and Administrative Information

Parochial name: The Parish of Ockham with Hatchford & Downside  
Deanery: Leatherhead  
Diocese: Guildford  
Addresses: All Saints' Church, Ockham Road North, Ockham, GU23 6NQ  
St Michael's Chapel, Downside Common Road, Downside, KT11 3NP  
Hatchford Churchyard, Ockham Lane, Hatchford, KT11 1LS  
Website: [www.ockhamchurch.org.uk](http://www.ockhamchurch.org.uk)  
Facebook: [www.facebook.com/Ockham-Church](https://www.facebook.com/Ockham-Church)  
YouTube: [www.youtube.com/channel/UCLzU1vSHcGdQ68X5MEabg9Q/](https://www.youtube.com/channel/UCLzU1vSHcGdQ68X5MEabg9Q/)

The Parochial Church Council is a charity, excepted from registration with the Charity Commission, with three related trusts.

The PCC's Gift Aid registration number is X96002.

Members of the PCC who have served in the period of approximately fifteen months since the beginning of the financial year (1 January 2023) until the approval of the accounts by the PCC in March 2024 are:

#### Ex-Officio members:

Revd Anna Norton (Chair) (From installation 12 September 2023)  
Revd Elisabeth Burke (OLM from 2005)  
Clare Bevan (LLM/Reader from June 2018)  
Sally Pound (Churchwarden from APCM 2012) (also PCC Secretary)  
Richard Peters (Churchwarden from APCM 2020) (Acting Chair until 12 September 2023)  
David Boothby (Treasurer from 2018)

#### Elected members:

Judith Allen (from APCM 2023)  
Fiona Cheese (from APCM 2023)  
Jennie Hamel-Cooke (From APCM 2021)  
Angus Jordan (from APCM 2023)

#### Co-opted members:

John Young, Deputy Churchwarden (co-opted from APCM 2020)  
Madeleine Hewish (from APCM 2023)  
Toni Thompson (from APCM 2023) (Resigned 22 January 2024)

**Bankers:** Barclays Bank, 5 Church Street, Leatherhead, Surrey KT22 8DE  
Co-operative Bank, PO Box 250, Delf House, Southway,  
Skelmersdale WN8 6WT

**Insurers:** Ecclesiastical Insurance, Brunswick Road, Gloucester, GL1 1JZ

**Architect:** Robert Shaw, BA, Dipl Arch, 32 Foster Road, Chiswick,  
London W4 4NY

**Independent Examiner:** John Burge, Broughton, Norrels Drive, East Horsley KT24 5DR

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **Objectives and Activities**

The PCC of Ockham with Hatchford & Downside has the responsibility of co-operating with the group ministry clergy, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' Church, Ockham, Hatchford Churchyard and St Michael's Chapel, Downside.

### **Achievements and Performance**

Numbers on our electoral roll stand at 109 (2022: 116), more than half of whom are not resident within the parish. The reduction in numbers this year is entirely due to the deaths of a number of our older parishioners. Apart from that we have maintained our congregation although some members continue to have concerns about Covid. We continue to broadcast our services on Zoom, which attracts a small number who are unable to get to church.

## **RECTOR'S REPORT**

Looking back at the Annual Report for Ripley and for Ockham, Hatchford and Downside last year, both parishes reflected on the interregnum and on the hope they had for the future. I must begin my report this year by reflecting on God's goodness and faithfulness. Having advertised for the post of Priest-in-Charge twice, I applied following the second round and am now six months into this, my first incumbency. It is often said that the step from curacy to incumbency is huge and this has been particularly true as we have begun the process of creating a new united benefice.

I am writing one report to underline the united nature of this role and the fact that I am serving both parishes. I think it is helpful to reflect on all that is happening across the benefice.

Both parishes are admirably served by loyal and faithful volunteers. The churchwardens, Richard Peters and Sally Pound in Ockham, Hatchford and Downside and Jamie Hogg and Lucie Paulson in Ripley work tirelessly for the church and the wider communities. It is no exaggeration to claim that I could not do my role without them. They are ably supported by a stellar cast of others; Sheila Mellstrom and Martin McElwee in Ockham and Peter Cliff in

Ripley are so committed as organists and musical directors and John Young is a committed Bell Tower Captain and all-round useful person! I am grateful to them.

The wider ministry team are essential in enabling us to continue weekly Sunday worship in all three of our churches and Elisabeth Burke (OLM), Clare Bevan (LLM), David Boothby (Ordinand), Alastair Heslop (LAM in training) and Juliet Baker are all incredibly committed. Charles Gibson from Church of the Good Shepherd, Pyrford, has continued to offer one service a month, which has been extremely helpful.

Our adult congregations are committed and loyal and we have been fortunate that these congregations have not been severely affected by the pandemic. However, along with others both locally and nationally, the numbers of families, children and young people has continued to fall. Alison Boothby and Fiona Cheese continue to work hard and with great creativity and generosity in offering provision in Pebbles each month at All Saints, but numbers have fallen and Family Services have not attracted many children. We have continued the monthly Family Service in Ripley, launching an intergenerational service once a month and adding children's groups on a second Sunday, run by Karine and Inez Cliff. Numbers fluctuate, but we are committed to offering worship which is accessible to all.

Juliet Baker has offered to lead a Toddler group in Ripley and this launched after February half term, with a team of supporters. We hope and pray that this will build relationships with young families in the area.

We continue to build and maintain relationships with the schools across the benefice. Fiona Cheese, Elisabeth Burke and Alison Boothby all support the community at St Matthew's Infant School in Downside on a weekly basis and in various ways. I have contributed to a programme of assemblies and RE lessons and am offering pastoral support to the staff and leadership. The school continues to have a close relationship with All Saints and Elisabeth Burke, who has a role as school chaplain, led their Christmas services.

Along with the wardens, I am trustee of Ripley School and we have seen Freemantle's School move onto the site this term. Lucie and Jamie have worked tirelessly to bring this about. I am also building good relationships with Ripley Court School, offering assemblies, drama workshops and RE classes. The school held its Christingle and Carol Services in St Mary Magdalen.

We need to celebrate these opportunities and pray that our involvement will signpost staff, parents and children to begin their own journey of faith. We do, however, need to also be realistic about the challenges we face. Our three church communities are small and aging and we have a number of people who are carrying very heavy responsibilities to keep the church communities afloat – as well as the significant financial burden of maintaining our historic churches and paying Parish Share. Please join us in praying for fresh vision and growth.

The United Benefice offers an opportunity to pause, reset, re-envision and revisit what we are doing and the two PCCs have been invited to share their thoughts on what we are doing well and what we need to do better. We will ask our congregations to reflect with us and will

in the coming months begin to explore how we can help one another across the benefice to invite fresh vision, growth and opportunity.

My prayer for us as a community is that we continue to spend time with God and each other. That we go deeper in our study of the Word and that we root all things in prayer. I long to see a church family of all ages who love God and each other. In her book 'All Age Worship,' Lucy Moore of Messy Church fame reflects:

We believe in God who created us for himself and for each other.

We believe in Jesus who welcomes young and old without exception.

We believe in the Holy Spirit who transforms the life of all believers, young and old.

We believe in meeting God most intimately in the lives of those who are different from ourselves.

We believe in a church which reflects God, the three in one.

We believe we grow closer to Jesus as his disciples when we:

- worship God in a variety of ways, both familiar and different.
- worship in community as well as individually.
- worship in a way that encourages everyone to participate.
- worship in a way that both enriches and is enriched by our everyday life.
- worship God with all that we are.

*(All Age Worship: Lucy Moore. The Bible Reading Fellowship, 2010, p11/p12)*

**Amen. Come Lord Jesus.**

## **CHURCHWARDENS REPORT 2023: Sally Pound and Richard Peters**

The main focus of the year was that, at last, we were able to advertise for a new Rector to share with our friends at Ripley. Our second round of advertising produced two candidates and we were delighted, after interviews in June, to be able to offer the post to the Revd Anna Norton. Anna was licensed by the Rt Revd Andrew Watson, Bishop of Guildford on the 12 September. I must pay tribute to our dedicated team who have done so much to keep services and the parish as a whole going so well during the two-plus years of our extended vacancy. However, apart from the fact that we are all unpaid, three of us will be 80 this year. Some of us have done our voluntary roles for over 10 years and clearly we can't go on for ever! Doing multiple roles can become a burden too, so we do need more people come forward to help with a number of tasks. If you have the time and would like to help just speak to Anna, Elisabeth or one of the churchwardens, there are often small jobs that need doing!

During 2023 All Saints' continued to be cleaned and the churchyard maintained by contractors. Any general repairs have been carried out, fire extinguishers checked, clock maintained and organ tuned. St Michael's Chapel is cleaned by a faithful team of volunteer ladies and any repairs necessary there have been carried out. Various people look after the chapel garden, and the fencing has been repaired by Charles Kimpton and David Boothby. Since All Saints' was awarded the Silver Eco Church award an 'eco-audit' has helped us to focus on the important things. There are now a devices in church which mean we can monitor

the humidity and to alter the heating remotely. Draughty holes in the windows and elsewhere have been filled, we are in the process of putting new glass in the window above the north door as our boiler vents through the wall rather than the window.

Maureen Pappin bequeathed money to both All Saints' and St Maichael's Chapel, which we have used to renew certain items, and add some new ones. At All Saints' we now have a new altar cloth and new communion linen, which was much in need. We have also had handrails placed beside the steps up to the Tower Room. Some audio-visual equipment has also been added. At the chapel we now have a splendid new clergy chair with the church emblem of acorn and oak leaves carved into the back. It was handmade by Robert Thompson in Yorkshire, better known as 'the mouse man' because on its front left leg, there is a carved mouse climbing up. The old Pascal Candle stand has also been replaced with a more fitting one.

### **LEATHERHEAD DEANERY SYNOD REPORT – Clare Bevan (Lay Chair)**

Leatherhead Deanery holds three synod meetings a year, each focused on some aspect of ministry support or common mission. The first meeting of the year was held on Zoom, and Alison Moulden, the Diocesan Environment Officer explained the possible ways in which each parish might achieve zero carbon by 2030 – the aim of Guildford Diocese. The speaker advised that obtaining an energy audit report from ESOS would be an important next step for most parishes. We at All Saints' followed that advice and found the assessment and recommendations very helpful. In June, Richard Lloyd from the Diocesan Enabler team spoke on 'Growing the Core', the 'core' being the people with the infectious level of faith. In October Canon Jane Whittington dealt with the topic of what is being taught in Relationships and Sex Education (RSE) in our primary schools. She covered the legal position governing primary schools, the role of third-party providers of RSE and the Church's role in influencing content, both in church and other schools.

The speakers were all considered to have covered subjects of topical interest. The meetings were well attended and provided an opportunity for clergy and lay people from different parishes in the diocese to meet and exchange news.

### **PEBBLES AND YOUNG PEOPLE'S WORK – Alison Boothby**

Pebbles continues to provide a welcome place for our youngest worshippers, with a mixture of outdoor activities, arts and crafts and dramatised storytelling. During 2023, with Fiona Cheese and Alison Boothby as leaders we have continued with two Pebbles sessions each month on the second and third Sundays as well as supporting our Family Services on the first Sunday.

Our numbers fluctuate from week to week: we have a core of four or five regular children and would love more! Attendance at family services has been a bit disappointing this year. Our (four) young leaders have continued to be supportive when asked, but now as young teenagers we need to work a lot harder to keep them included. Our cabin was out of order for several months following an electrical problem, and we continued to run Pebbles in the Tower room. It is great to have the cabin back up and running now.

We still struggle to attract families from St Matthew's to join our regular congregation despite so much input from Elisabeth as school chaplain and Fiona being in school every week. Now we have Anna in post, we hope that we can build on the foundations we have. There is

certainly a wonderful opportunity for our children's work as part of our joining with Ripley parish in a united benefice. We hope to resume the very popular arts and crafts workshops this year which we hold in the school.

### **ENVIRONMENTAL ISSUES – Clare Bevan**

Eco Church is a scheme that was introduced by A Rocha, a UK Christian environment charity, with a mission to mobilise Christians and churches to care for the environment. The Church of England sees our engagement with the scheme as an important means whereby their target of becoming carbon neutral by 2030 can be achieved. Guilford Diocese is keen that every parish signs up to it and progresses through the levels of awards. Last year All Saints' was awarded Silver Level.

To progress to Gold we need to focus, amongst other things, on energy conservation in the church building. We commissioned a very helpful report from ESOS which identified the importance of improving the efficiency of the radiators in the short term and in the longer term, the feasibility of installing under-pew heaters. Meanwhile we continue to make our churchyard increasingly wildlife friendly. However, one of the important aims of the whole exercise of Eco Church is to make each one of us consider our care for the planet and God's creation foremost in all we do - and every member of our congregation is urged to measure their own carbon footprint and consider ways in which it can be reduced.

### **MUSIC – Sheila Mellstrom**

As I was able to report last year, the music and choir at All Saints' continues to be an important part of our worship. Martin McElwee supports us by playing the organ for the 1st and 2nd services of the month, and Madeleine, his wife, who has a beautiful voice, joins him and the choir on those two Sundays. We are very fortunate in having our regular choir members, Richard, Rob, and John with Russell joining them quite often, on the men's pew. We regularly have Sally, Ella, Jenny, and Barbara, in the ladies pew, and are lucky enough to have acquired Liz Hampshire who has a very strong and beautiful voice and is a trained chorister to join the altos. Alison and David also join us when they are able, so with this support we were able to achieve a good standard for our carol service in December, with the added contribution of the Ockham hand bell ringers, and a very good congregation. Rob is a very proficient trumpeter and kindly played the Last Post for us on Remembrance Sunday. All Saints' has had a large number of funerals this last year; most notably that of Rev. Alec, Alison's father, at which one of his pupils played the organ and gave us a memorable performance showing what our old organ can achieve. The congregation at All Saints has on occasions, been lamentably small, but when we look up to the choir stalls, we are always cheered by the faithful number of choir, and I sincerely thank them for their loyal support.

### **THE TOWER - John Young**

#### **Bells and Ringing –**

We rang for only one wedding during 2023 for Imogen's Daughter. One peal attempt was made on a very sunny hot day in the summer which unfortunately was only 6/7 completed due to the heat.

Five Quarter Peals were scored, a visiting band in early May ringing Norwich surprise which I was invited to ring with. The second for the coronation with a first as conductor by Lorna for the Coronation of their majesties King Charles III and Queen Camilla. In late June for the life

of Amanda's Mother and at the end of the year for both the lives of Revd Alec John Smith, and Francis Victor Pound. In the afternoon before the Licensing of the Reverend Anna Norton a long length of 4320 changes was performed. There were also various other shorter miscellaneous performances which incorporated other members of the band. Our plan for service ringing was to ring for all Sunday Holy Communion services which in most cases we succeeded. Our weekly practices are always well attended with special thanks to our regular visitors, which benefits our locals, especially our newer recruits who have made very good progress. They are also beneficial for the rest of the band together with the visitors, to improve on their own individual repertoires. We ended the year with 'ringing out the old' bells muffled before midnight, and 'in the new' bells open, after our drinks of fizz, unfortunately this time only on the back 4 bells. We currently have 12 local ringers of which only 7 have been fully active throughout the year for various reasons.

### **Church Clock –**

The Clock is still keeping to good time following the installation of a lower weight to the go Train in late 2021. Smiths of Derby Came in February

### **SAFEGUARDING – Richard Peters (Acting safeguarding officer and DBS validator)**

When our previous safeguarding officer resigned, in the absence of a volunteer, the responsibility devolved to the Rector and with the vacancy the responsibility devolved to me as churchwarden.

There have been no reported safeguarding concerns this year. The Parish continues to adopt and renew the Church of England's 'Promoting a Safer Church' Policy Statement, national policies and practice guidance approved by the House of Bishops. This is a declaration to maintain and recognise the fact that safeguarding and its values underpins all the work within the church.

I am pleased to say that the church officers and PCC members who are required to do safeguarding training have made great efforts this year to complete the training required for their posts and as a result we are better trained than ever. I am however concerned that the Diocese is now asking for all PCC members to do an additional training module and the requirement to do the basic training module has been extended to sidespeople and bell ringers. I feel that increasing the requirement will deter people from volunteering, at a time when we are short of volunteers anyway. Again, huge thanks go to the Pebbles leaders, Sheila Mellstrom as the adults' champion and all of you who contribute to the safeguarding process.

### **CHARITIES COMMITTEE – Robert Avenell**

We held two main fund-raising events in 2023. The first was a **wine and cheese evening** at Blackmore Farm in February. David kindly took the lead on this one and arranged a fantastic night at Aidan Clegg's barn, with the main focus being on introducing the new charity Eikon. Guests brought their own nibbles, and the committee providing the baguettes, bread boards, cutlery etc. as well as the wine and glasses and cheese. Thanks to Beth and David for organising this. The evening was a great team effort all-round. Rob and Ella were on car parking duties, Fiona brought the lanterns and tablecloths, Judith contacted Ockham Residents Association to spread the word and Rob designed the flyer. Alison cleaned/washed

all the tables and chairs, allocating table names and put together all the bits necessary, including pens for Heads & Tails. Aidan Clegg expertly ran the wine tasting competition, Becky Hughes spoke on behalf of Eikon about helping young people in Surrey with mental health issues, and David did a first-rate job as the master of ceremonies to make it an extremely successful and memorable event. Congratulations to everyone involved, especially those who helped to sell raffle tickets on the night, decant the tasting wines, replenish water jugs from the kitchen and stayed behind to clear up afterwards and returned on Saturday morning to collect the tables.

In May, on the Monday following the Coronation in association with the residents' association we had a litter-picking event with a **Coronation Lunch and Tea Party** afterwards at Ockham Cricket Club. Thanks to David, Fiona and Rob for helping to set up the gazebos and tables, as well as decorate them with colourful balloons and coronation bunting. Frances Porter for organising the litter pick and Imogen Jamieson for running the raffle. Thank you also to Jan Hickson for supplying the prizes for the design a crown and colour-the-crown competitions, with giveaway coronation pens and pencils for all the entrants, and to Beth for the poster, bowls and spoons for the dessert competition.

Raffle donations included a voucher for Spring Reach Nursery, a tour, talk and tasting for two at High Clandon Vineyard, books from Cobham Bookshop, lots of lovely wine, chocolates, coffee for two at Café Beirut in Ripley, a voucher for the Farm Shop and Nursery in Ripley, a scarf from Pip and Grey in Cobham, a voucher for Squires Nursery, and a tour for two of Distillers of Surrey (by Papercourt Lake). Very many thanks to all the generous businesses and individuals who donated prizes. The Pimms tent was a great success including a Coronation cocktail (raspberry infused gin) using Royal Pink Gin. The trifle tasting competition was won by the McElwee family - Maddie, Martin & Lucy. The runner-up prize was awarded to Rose Morris, a neighbour of Fiona Cheese who was also helping on the Pimms stall! The following message from Imogen Jamieson summed up the day. 'A great event. Happy faces. Lots of money given to charity. Much litter picked. Gazebos up, gazebos down. A pie like no other (Jan Hickson is the queen of pies I think). Glasses filled with a smile and then raised in and around the Pimms tent. Puddings made, served and eaten with delight. Crowns worn. And pretty much rain free. Amazing (voluntary) participation by many (King Charles' brief fulfilled!)'. Not a bad result for a slightly raining and chilly bank holiday Monday! Well done everyone for helping out.

The total raised for our charities during the year was £2,768.

### **THE FRIENDS OF ALL SAINTS' – Gillian Lachelin**

The Trustees are very grateful to all those who continue to support the Friends with generous donations. A very successful performance of Iolanthe was given by Opera Anywhere in aid of the Friends on October 21st 2023, raising £978.02.



## **FINANCIAL REPORT AND ACCOUNTS – David Boothby, Hon Treasurer**

In summary, this has been a better year than past – due significantly to two generous legacies received as a few more of our beloved regular congregation pass onwards from this life. Part of one legacy provided the beautiful new president's chair and Paschal candle holder at the chapel and hand rails and communion tableware at All Saints. Sadly, our planned giving and collections at services have decreased significantly, partly as a result – down 15%. We were fortunate that the absence of paying for a rector for the most part of the year reduced the burden of our parish quota, even though our energy costs (coming out of attractive fixed rate deals during the year) and other running costs increased significantly. Increased insurance costs and electrical repair costs were significant items – although a number of replacements and improvements were funded by the returns we have seen on the Sanders funds, and repairs and improvements were made to our sound system at the church through the other legacy.

We are still working to catch up a little on our Gift Aid reclaim costs (those outside the automated process of the Parish Giving Scheme – thank you to all our members who support us in that fashion!). I am really pleased that Karen Bradshaw (daughter of Nick and Sheila Mellstrom) has offered to include that work alongside her regular banking undertaking. Thank you again, Karen (and thanks to Juliette who has been a great volunteer, helping us, over the previous years).

Happily, our investment income rose again and the market value of our investments bounced back compared to the fall of last year to leave us in a healthy position in this regard. The PCC has made a generous provision to support the development of the community centre planned to be built on the Ockham Playing Fields which will provide a welcome improvement in our future facilities at some point over the next couple of years, we pray.

Our Reserves Policy has been to maintain the **Fabric Reserve Fund** at over £100,000. This was achieved in 2017 and has been maintained since then, including for 2023, such that this balance now approaches £133k (2020: £126,000). We also remain extremely grateful to The Friends for fundraising by their own efforts and ongoing support for repairs to the church fabric.

We are experiencing some problems dealing with the changeover of names linked to our bank account with Barclays, as well as CCLA\*. It really has been very frustrating! The plan remains to move some of our cash balance into investment funds given the good levels of return achieved on these over recent years.

We are holding a higher-than-planned positive balance on our **Charities Fund** at year end but plan to make additional grants to the two charities we support in the parish this year – CSW and Eikon Trust. We are expecting to collect some outstanding field rent due for the **Downside Charities Fund** (in favour of St. Matthew's School) although give thanks to Bill Heath who is retiring with our grateful thanks this year, such that a new agent will need to be found when the current tenants end their grazing this year. Please let your animal-loving friends know fields are available for rent, nearby.

God-willing, this point next year will see me making final arrangements for my ordination. It has become more pressing than ever that a new treasurer can be found from our ranks of volunteers. It really is a great way to serve this community and the church so please consider if you are able to give some time to take on this straightforward but important job.

As ever, I am so thankful for efforts of everyone who helps by giving freely of their time and it would be impossible to manage the finances of our wonderful church, chapel and graveyards without everyone's support. We owe a huge debt of thanks to the ever-helpful John Burge for remaining as independent examiner of the accounts alongside his voluntary work managing the fire safety

equipment and electrical PAT testing. Please let us know if you know anyone who might be able to join our friendly team as honorary treasurer!

**David Boothby**  
**Hon Treasurer**

**February 2024**

*Each of you must bring a gift in proportion to the way the LORD your God has blessed you.  
Deuteronomy 16:17*

*Honour the Lord with your wealth and with the first fruits of all your produce; then your barns will be filled with plenty, and your vats will be bursting with wine. Proverbs 3:9-10*

*\* CCLA Investment Management Ltd stands for 'Churches, Charities and Local Authorities Investment Management Ltd.'*

## **Accounting Policies**

1. The financial statements are intended to follow the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.
2. The balance of the **Fabric Reserve Fund** (for major works to the church building and other PCC property) is invested mostly in the CBF Church of England Investment Fund managed by CCLA Investment Management Ltd. Some of our reserves are held (for more urgent needs, should they arise) in a CCLA's CBF Church of England Deposit Fund. The fund is a *designated* fund in terms of the aims for its use yet is also an *unrestricted* fund because the monies in it are not prescribed for specific items of expenditure beforehand.

[CBF stands for the Church of England's Central Board of Finance which is trustee of the funds managed by CCLA].

3. The **Charities Fund** holds money for paying out funds raised to the charities the PCC has decided to support and is therefore a *restricted* fund by its nature. It also takes a small share of any interest or dividends awarded in relation to our fund holdings, proportionate to its balance.
4. There are three endowment funds, which are also termed *restricted* funds, by their nature. The investment values of these funds are not shown in the accounts submitted to the diocese under GBDF rules as only the income from them is taken into account:
  - a. The **Sanders Fund** arises from a donation by the late Gerald Sanders; in its present form the Sanders Fund is a charity created by a Declaration of Trust dated 4 January 1967. The assets of the Fund at that time comprised £2,800 of stock in James Walker Goldsmith & Silversmith Limited, and 181 units in the CBF Investment Fund.

The assets of the charity are vested in the Guildford Diocesan Board of Finance (GDBF) as a custodian trustee (as required by law) with the PCC as the managing trustee. The trustees have the power to apply the income and the capital of the fund, but charity law requires that the income is treated separately from the capital. The former is therefore held in a restricted fund (the 'Sanders Fund').

From the time of the Declaration of Trust, the object of the charity is “such religious and other charitable purposes of the Church of England in the ecclesiastical parish of Ockham with Hatchford as the trustees for the time being of the said charity shall in their absolute discretion determine”. Income from the fund can be put towards projects which enhance worship or improve the facilities at All Saints’ Ockham and St Michael’s Chapel Downside, including out-of-the-ordinary running/maintenance expenses, ministry team training, and cleaning costs.

- b. The **Graves Fund** (comprising the Ady Grave Trust and the Pulling Grave Trust). The capital of both these trusts is a permanent endowment, held in the name of GBDF, the income from which is payable to the PCC so long as the graves are maintained. The income may be used for the maintenance of the church and churchyard, so must be held in a restricted fund (the ‘Graves Fund’).
- c. The Downside Ecclesiastical Charities Nos 1&2 is the name under which a charity created by a Charity Commission scheme dated 11 Jun 1964 has been known. It related to two charities for ecclesiastical purposes created by the conveyances of two fields adjoining the school at Downside to GDBF in the trust of the PCC, dated 6 April 1949 and 6 March 1950.

The PCC of ‘Ockham with Hatchford’ is managing trustee of the charity (having formerly been the PCC of Hatchford); GDBF is custodian trustee. The assets of the charity, being land, are a permanent endowment. The (rental) income from the land is accounted for separately as the ‘**Downside Charities Fund**’ together with its share of any interest or dividends awarded in relation to our fund holdings, proportionate to its balance.

## 2023 Financial Statements - Parish of Ockham with Hatchford and Downside

	2022		2023	
<b>Receipts</b>				
<b>Voluntary receipts</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
1 - Tax efficient planned giving	£33,805	£0	£31,157	£0
2 - Other planned giving	£0	£0	£0	£0
3 - Collections at services	£14,243	£150	£9,619	£0
4 - All other giving and voluntary receipts, including Special Appeals (recurring and one-off)	£778	£30	£434	£0
6 - Gift Aid recovered	£11,722	£0	£9,658	£0
7 - Legacies received (capital value)	£0	£0	£13,500	£0
8 - Grants (recurring and one-off)	£2,000	£2,500	£1,000	£0
<b>TOTAL</b>	<b>£62,548</b>	<b>£2,680</b>	<b>£65,369</b>	<b>£0</b>
<b>Activities for Generating Funds</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
9 - Gross receipts from fundraising activities	£3	£4,770	£0	£3,971
<b>Investment income</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
10 - Dividends, interest, receipts from property etc.	£10,581	£6,463	£12,469	£5,289
<b>Church Activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
11 - Statutory fees retained by the PCC (weddings, funerals etc)	£1,412	£0	£2,346	£0
12 - Gross receipts from trading (e.g. hall lettings, magazine, bookstall). Not fundraising.	£2,864	£0	£4,507	£782
<b>Other receipts</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
13 - Any other receipts not already listed	£299	£0	£464	£0
Monies paid to The Friends to be returned	£49	£0	£0	£0
<b>TOTAL RECEIPTS</b>				
Unrestricted	£77,707		£85,155	
Restricted	£13,912		£10,043	
<b>Total</b>	<b>£91,619</b>		<b>£95,198</b>	

## 2023 Financial Statements - Parish of Ockham with Hatchford and Downside

	2022		2023	
<b>Payments</b>				
<b>Costs of generating funds</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
17 - Fund-raising activities (costs and payments)	£0	£0	£0	£0
<b>Church Activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
18 - Mission giving and donations	£931	£7,651	£583	£1,349
19 - Diocesan parish share contribution	£39,385	£0	£34,615	£0
20 - Salaries, wages and honoraria	£1,709	£369	£1,568	£0
21 - Clergy and staff expenses	£480	£0	£624	£0
<b>Church expenses</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
22 - Church expenses: Mission and evangelism costs	£1,155	£0	£1,250	£0
23 - Church running expenses ( <i>including Governance</i> )	£6,897	£4,155	£12,684	£8,739
24 - Church utility bills	£2,010	£0	£3,659	£0
25 - Cost of trading	£1,432	£312	£453	£1,804
<b>Major capital expenditure</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
27 - Major repairs to the church building	£0	£0	£450	£0
28 - Major repairs to church hall or other PCC property, including redecoration	£0	£2,810	£0	£0
29 - New building work to the church, church hall, clergy housing, or other PCC property	£0	£0	£0	£0
SUB-TOTAL of all expenditure payments items above:	£53,998	£15,296	£55,886	£11,892
Monies due to GBDF re: statutory fees	£0	£0	£53	£0
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
99 - Other payments not already listed	£0	£0	£0	£0
<b>TOTAL PAYMENTS</b>				
Unrestricted	£53,998		£55,886	
Restricted	£15,296		£11,892	
<b>TOTAL</b>	<b>£69,294</b>		<b>£67,778</b>	
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>£22,325</b>		<b>£27,420</b>	

2023 Financial Statements - Parish of Ockham with Hatchford and Downside

	2022		2023	
<b>Cash and Investment Balances</b>				
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Restricted</b>
31 - Cash and deposit balance as at 31st December	£79,503	£0	£96,057	£0
32 - Investments as at 31st December	£359,156	£0	£404,595	£0
<b>TOTAL CASH AND INVESTMENT BALANCES</b>				
Unrestricted	£438,659		£500,652	
Restricted	£0		£0	
<b>Total</b>	<b>£438,659</b>		<b>£500,652</b>	
<b>Planned Givers And Legacies</b>				
14 - Number of tax efficient planned givers	62		56	
15 - Number of other planned givers	0		0	
16 - Number of new legacies received	0		0	
Weekly average total planned giving per total planned giver	10		11	
<b>Accounting Basis</b>				
30 - On which basis were the accounts prepared?	<input checked="" type="checkbox"/> Receipts and Payments		<input checked="" type="checkbox"/> Receipts and Payments	
	<input type="checkbox"/> Accruals		<input type="checkbox"/> Accruals	

2023 Financial Statements - Parish of Ockham with Hatchford and Downside

<b>PCC Deposits &amp; Investments Held</b>		31/12/2023	
<u>Barclays Bank account</u>			
	31/12/2022		£15,430
	31/12/2023		<b>£29,145</b>
<u>Co-op Account</u>			
	31/12/2022		£8,986
	31/12/2023		<b>£10,324</b>
<u>Boom Credit Union deposit account</u>			
	31/12/2022		£5,000
	31/12/2023		<b>£5,000</b>
Total cash at bank			£44,469
Less - o/s monies due to others @year end			£53
			<b>£44,416</b>
<u>CBF CoE Deposit Fund</u>			
	31/12/2022		£50,038
	31/12/2023		<b>£51,641</b>
Difference between year ends = interest retained within funds:			£1,604
<u>CBF CoE Investment Fund - Income Shares</u>			
	31/12/2022	Units:	Cost:
		17,396	£177,351
Units purchased during year from dividends, and cost:		502	£10,865
	31/12/2023	17,898	<b>£188,216</b>
<b>Total Net Assets:</b>			<b>£284,273</b>
<b>Represented by:</b>			
	General Fund:		£97,936
	Fabric Reserves Fund:		£133,186
	Sanders Fund:		£41,778
	Graves Fund:		£1,464
	Downside Charities Fund:		£8,162
	Charities Fund:		£1,747
	(incorporating previous Sundries Fund)		
<b>Total Funds - Parish of Ockham with Hatchford &amp; Downside:</b>			<b>£284,273</b>

**Market Value of PCC Deposits & Investments Held**

Total cash at bank			£44,416
CBF CoE Deposit Fund			£51,641
	<b>Total cash and deposits:</b>		<b>£96,057</b>
CBF CoE Investment Fund - Income Shares		Units:	Market Value:
	31/12/2022	17,883	£359,156
	<b>Total market value of investments @31/12/2023</b>	17,898	<b>£404,595</b>
	<b>Total:</b>		<b>£500,652</b>



2023 Financial Statements - Parish of Ockham with Hatchford and Downside  
Movements in Designated and Restricted Funds during 2023

	Fabric Reserve Fund (a 'designated' Unrestricted fund)	Charities Fund (a 'Restricted' fund)	Sanders Fund (a 'Restricted' endowment fund)	Graves Fund (a 'Restricted' endowment fund)	Downside Charities Fund (a 'Restricted' endowment fund)	General Fund	Total (as per financial submission to GDBF)
<b>Closing Balance @31/12/2022</b>	£125,727	£138	£43,970	£2,722	£7,705	£76,592	£256,854
<b>Receipts:</b>							
Winetasting fund-raiser receipts		£2,246					
Coronation tea party receipts		£2,389					
Sundry donations for charities		£42					
Harvest loaf demonstration donations		£77					
School Meadows field rental					£0		
Interest & Dividends	£7,459	£8	£5,087	£202	£457	£4,544	
All other receipts						£72,686	
<b>Total receipts</b>	<b>£7,459</b>	<b>£4,762</b>	<b>£5,087</b>	<b>£202</b>	<b>£457</b>	<b>£77,230</b>	<b>£95,198</b>
<b>Less Payments:</b>							
Costs relating to winetasting fund-raiser		£1,589					
Costs relating to coronation tea party		£215					
The Eikon Charity		£1,349					
Graveyard/graves maintenance/mowing			£1,540	£1,460			
Electrical improvements			£2,681				
Wood refurbishments and cushions			£915				
New incumbent advertising/signage			£570				
New hymn books			£72				
Church cleaning costs			£1,500				
All other payments						£55,886	
<b>Total payments</b>	<b>£0</b>	<b>£3,153</b>	<b>£7,279</b>	<b>£1,460</b>	<b>£0</b>	<b>£55,886</b>	<b>£67,778</b>
<b>Closing Balance @31/12/2023</b>	<b>£133,186</b>	<b>£1,747</b>	<b>£41,778</b>	<b>£1,464</b>	<b>£8,162</b>	<b>£97,936</b>	<b>£284,273</b>

*John Burge - Broughton, Norrels Drive, East Horsley, Surrey KT24 5DR*

## **Independent Examiner's Report – 2023**

I report on the accounts for the year ended 31<sup>st</sup> December 2023.

### **Respective responsibilities of the trustees and independent examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2001 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- Follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
\_\_\_\_\_  
John Burge

Date: 20th March 2024

'Broughton'  
Norrels Drive  
East Horsley  
Surrey KT24 5DR